



**Alumni
Association**



**MES Asmabi College
P.Vemballur**

Alumni Policy



Email

principal.mesasmabi@gmail.com



Telephone

0480 2850596



Website

www.asmabialumnialliance.org



MES ASMABI COLLEGE, P. VEMBALLUR

ALUMNI POLICY

Policy Statement on Alumni of MES Asmabi College

Since the inception MES Asmabi college founding in 1968, its alumni have been its most reliable component. The strong graduates recognise that the institutions have a major role in their development from a very rural upbringing to the limitless space of their dreams. As a result, we are pleased to declare that our alumni and their actions set us apart from other academic institutions of the same nature. It speaks directly to how the public and politicians see what academics do all day or all year long, how well students are learning and accomplishing, and how staff members, organisations, and systems as a whole support students in succeeding.

Objectives

- Establish positive alumni relationships to leverage mutually beneficial engagement between the alumni and the college
- Ensure alumni participation in academic and non-academic endeavours of the college
- Promote Alumni lectures as part of the Alumni lecture series every year
- Promote donations from Alumni Association directed towards a specific activity or to support a range of activities in the college
- Support the college for infrastructure development
- Support for Placement and other student support activities
- invite and enrol Alumnae in general alumni association and ensure their active participation in all the above activities.

Emblem

The emblem designed for Asmabi College alumni association



Our Alumni

All those who completed Degree, Masters, Research or Predegree in the older periods are automatically considered as our Alumni and the membership is maintained accordingly. Also we have alumni who went to other arenas of their life after completion of the courses, especially those who maintain a contact with the institution and its alumni activities.

Alumni Association Membership

- I. All college alumni are automatically members of College Alumni Association. Alumni do not need to opt-in or pay a membership fee in order to be part of the association.
- II. However patron memberships, life time memberships and ordinary memberships are provided by the association on payment of an appropriate amount
- III. Alumni attributes / benefits, are provided also through college Alumni website.

Alumni Executive Committee

The committee comprises of :-

- Patron
- President
- Secretary
- Two Joint Secretaries

Two Vice Presidents

Treasurer

Thirteen Executive Committee Members

- It is the governing body of all activities of College Alumni Association. New committee is constituted every two years.
- Executive Committee is responsible for convening Annual General Body Meeting that maintains functional transparency by presenting annual report, receipts and payment account details and future plans of the Alumni Association.
- The Committee is a link between Alumni executive committee and Alumni Gulf chapters in coordinating various developmental activities, communication network and fundraising activities inside college.
- It is in charge of the publication of Alumni Directory “Ormakay” every year.
- It organises farewell to out-going students of the college and retiring teaching and non-teaching staff as well.
- The association is incharge of arranging interactive sessions of students with prominent alumni to motivate them.
- It identifies those who are interested to contribute to scholarship and other awards to students including gold medals.

Alumni Awards and Honours

- A. Every year Alumni Association of the college recognizes top scorers of each department and award them gold medals.
- B. Association provides study aids and financial support to the students of the college and also scholarships sponsored by prominent alumni.

Alumni Communications and Feedback

- C. In order to ensure communication standards, best practices are adhered to. All official communications to broad groups of alumni, donors, and prospects will be coordinated with and approved by the Alumni association of each department, with prior permission from the Principal. These communications include, but are not limited to: - event notices, surveys, emails, announcements, feedback forms and newsletters.

- D. Feedback of the alumni is collected and taken into consideration to make efficient the activities of the alumni association.
- E. Departments may communicate to their respective Alumni without approval by the Alumni Association.
- F. In addition, it is strongly encouraged that departments coordinate the scheduling of their communications with Alumni Association to help prevent constituents from receiving multiple communications at one time and to avoid survey fatigue and information overload.

Alumni Chapters

1. The purpose of alumni chapters, organized regionally or by special interests, is to support and further the mission of the Alumni Association and the college. When alumni chapters are officially recognized, they benefit by having access to the Alumni Association's expertise and support in communications, marketing, events management, resources, and fundraising efforts.
2. In order for an alumni organization to have the designation of an official college alumni network, the approval of the Alumni Executive Committee is necessary. To be considered as an active network, the group must meet the following minimum standards:
 - A. Coordinate efforts with the Alumni Association and College.
 - B. Maintain active volunteer leadership
 - C. Adhere to standards and operating principles set forth by the Alumni Executive Committee.
3. Individuals or groups that are not officially recognized by the Alumni Executive Committee and College will not be permitted to use the college name, logos, service marks, or brand.

Executive Committee

- The purpose of the committee is to recognize various types and levels of alumni activities and develop alumni communities.

- The committee gives sanction and recognition to local chapters and also monitor overall activities of the alumni Association.

Reunion and 'Get togethers'

- The purpose of reunion celebrations is to reconnect alumni with their classmates and the college and also to provide a platform for their get together.
 - The Alumni Association hosts undergraduate and post graduate reunions each year on October 2nd. Department alumni also organizes individual alumni get-together. Such programme will be coordinated by the department alumni association to ensure consistency and avoid confusion among programmes.
 - Reunion of Gulf Chapter Alumni is also convened by the association.
 - Departmental, Class wise and social media alumni get togethers also organise on their request
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